

# WHO'S READY TO GET ON BOARD?

Are you passionate about Folsom trails and parkways and creating positive change in your community?

Do you have the skills and dedication to contribute to a small nonprofit?

**JOIN US!**

**We're looking for energetic individuals to join our team as Secretary, Treasurer, and Communications Director!**



## Join Our Nonprofit Team and Make a Difference!

**Secretary:** As Secretary, you will play a vital role in keeping our nonprofit organized and efficient. Your responsibilities will include distributing Board meeting agendas, recording the meeting minutes, and making sure all documentation is filed and organized correctly for easy access at a later date. The Secretary also acts as our Historian, maintaining and organizing the Friends past efforts, actions and accomplishments.

**Treasurer:** Are you a financial whiz who loves numbers and has a heart for charitable causes? Join us as Treasurer and take charge of overseeing the organization's financial condition by making, receiving and keeping track of receipts and disbursements, providing input on expenditures proposed by the Board, and reporting the financial status at monthly Board meetings. The treasurer also prepares the draft budget for Board consideration and administers the annual adopted budget, as well as submits a simple annual IRS form to maintain 501(c)(3) non-profit compliance.

**Communications Director:** Bring your creativity and strategic communication skills to our non-profit as the Communications Director. The Director is responsible for developing and executing our communication and public relations strategies to generate interest in the organization. The key responsibilities include publication of official correspondence, posting to our Facebook and Instagram pages, coordination with the newsletter editor, press releases & media outreach, content development, and monitoring interaction. The Director is supported by a team of three to four members who assist with communication responsibilities.

### Why Join Us?

- Make a meaningful impact in our community.
- Meet new people and learn new skills.
- Gain valuable work experience.
- Be recognized and appreciated for your contributions.

Ready to be a part of something bigger? Apply now by sending your resume and a brief statement of interest to our **First VP Bruce Cline** using the link below. Help us make a positive difference together!

[MORE INFORMATION](#)



# WE NEED YOU!

**GRAPHIC ARTIST**

**Do you have an interest in trail maps?  
Do you have 'graphic artist' skills/interest?**

**The Friends of Folsom Parkways is looking for a couple of volunteers to help create trail maps for the various trails in the area south of Highway 50. If interested, text Glenn Hermanson at (916) 955-4183.**



[MORE INFORMATION](#)